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| **APPLICATION DEADLINE: 15 DECEMBER 2013**  **For more information, contact:**  Chanthalangsy Sisouvanh  Center Manager  SuanMaiLao Learning Center (SML)  Participatory Development Training Center (PADETC)  180 Nakham Sikhotthabong, Vientiane Capital, Laos  Tel: 856 21 215909, Fax: 856 21 9130  Suanmailao@padetc.org, www.padetc.org | | | | | | | | |
| **1. Full name** (exactly as it would appear on your passport): | | Family Name:  First Name:  Middle Name: | | | | | | |
| **2. Gender:** Male  Female | **3. Date of birth** (please use the format of year/month/day; example: 2013/12/31): | | | | | | | **4. Current Age:** |
| **5. City, Province, and Country of birth:** | | | | | | **6. Citizenship** | | |
| **7. Candidate contact information** | | | | | | | | |
| Work address: | | | | | City: | | | |
| Province: | | | | | Country: | | | |
| Please list a business web address if you have one: | | | | | | | | |
| Work telephone: | | | | | Work email: | | | |
| Home address: | | | | | City: | | | |
| Province: | | | | | Country: | | | |
| Home telephone: | | | Mobile phone: | | | | Personal email: | |
| Do you prefer we use your work or personal email to communicate with you? | | | | Work email  Personal email | | | | |
| **8. Current position and place of employment:** | | | | | | | | |
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| **9. How long have you been in your current position?** | | | | | | | | |
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| **10. Please describe your work:** | | | | | | | | |
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| **11. Past work experience:** | | | | | | | | |
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| **12. Educational Background.**  Please specify degrees and training, major or field of training, and year degree of certificate completed. | | | | | | | | |
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| **13. Volunteer experience and memberships in associations or clubs.** Please describe your current volunteer activities, including type of activity, organization affiliation, and general time commitment.  Please also describe any recent positions of responsibility held with volunteer organizations. | | | | | | | | |
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| **14. Prior travel experience to the US** (list dates of travel, cities visited, purpose of visit): | | | | | | | | |
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| **15. Family residing in the US** (please list names, relationship to you, and visa category, if known): | | | | | | | | |
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| **16. Prior travel outside your home country (other than the US):** | | | | | | | | |
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| **17. Do you have a passport?** If so, please attach a scan of the information page which includes your name and personal information. Please also type the passport type (official or personal), passport number, date of issue, and the expiration date below in case the scan is difficult to read. | | | | | | | | |
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| **18. Please describe your English language ability:** | | | | | | | | |
| Estimate speaking fluency on a scale of 0 (none) to 5 (fluent in business conversations):  Estimate written fluency on a scale of 0 (none) to 5 (fluent in reading and writing business communications): | | | | | | | | |
| **19. Please describe any professional or personal duties or activities that you currently conduct in English:** | | | | | | | | |
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| **20. Do you speak any other languages?** (If so, please indicate fluency) | | | | | | | | |
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| **21. Medical, physical, dietary, or other personal considerations.** Please describe any pre-existing medical conditions, including any prescription medication you may be taking. Please list any dietary or personal considerations that we should take into consideration should you be chosen (for example, vegetarian, halal, etc.). This will not affect candidate selection, but will enable us to make any necessary accommodations if you are accepted to the program. | | | | | | | | |
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| **22. Please write a statement explaining the relevance of your work to the program. Discuss why your work might be enhanced through your participation in the program and what you might be able to contribute to the program. Finally, write three specific goals you would have for your participation in this program and why these three goals are important for you and your organization. Do not repeat the program objectives here but write your own three goals in your own words.** | | | | | | | | |
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| **23. Please write a short biographic paragraph that would be used on the program website to tell others about you if you should be chosen for the program.** This paragraph should include a short summary of your professional work, educational background, family, and personal interests. It should tell people about who you are and what is important to know about you. This paragraph would be read by program officials, your fellowship host, and others interested in learning about the program. | | | | | | | | |
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| **24. Please tell us if you have discussed this program with your supervisor or colleagues, and if your business or organization has agreed to your participation in the program and your absence for the five-week length of the program in the U.S.** | | | | | | | | |
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| **25.**  **Part of this program may require you to host a U.S. participant in your organization for 10-15 days. Not every Asian Fellow will be asked to do this, as there will be 28 Asian Fellows and only 10 American Fellows. However, please state whether your business or organization would agree to host a U.S. participant in your field. There is no financial support required by your organization, as all expenses would be paid for by the program. The U.S. Fellow would travel to Asia in January 2015, so please note whether this would be an acceptable time for your organization to host an American expert.** | | | | | | | | |
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| **26. If you are chosen for this program, you would either travel to the US from approximately May 2 - June 9, 2014 or October 3 - November 9, 2014. (While these dates are expected, they are not definite.)  Please note whether you are available to travel in either time frame, or if specific personal or work circumstances would not allow you to travel during one of these times.** | | | | | | | | |
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| **27. If you are chosen for this program, you will be placed in a fellowship for 3 weeks with a business or organization in Montana. Please describe the type of organization you would like to be placed with to maximize your learning objectives. This is very important to help us understand the work that you do, the work you would like to learn about, and your specific motivation for joining this fellowship program. We suggest that you do some internet research on organizations in Montana and make specific suggestions to strengthen your application.** | | | | | | | | |
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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_